

1. Welcome - *Boyd*
  - Meeting was started at 1:00pm on 10/20/16
  
2. Roll Call - *Jon*
  - Boyd Westman (President) - Present
  - Tom Johnson (Past President) - Present
  - Carol Thurn (DOT) - Present
  - Jon Dondoneau (Secretary/Treasurer) - Present
  - Bob Green (NorthEast Region) - Present
  - Dave Erickson (SouthWest Region) - Present
  - James Keller (President-Elect) - Absent
  - Dale Ludwig (NorthWest Region) - Absent
  - Darin Bardal (SouthEast Region) – Absent
  
3. Minutes - Vote - *Boyd*

Dave Erickson made a motion to approve the Business Meeting Minutes taken during the Spring 2016 Conference  
Jon Dondoneau seconded the motion.  
Motion carried and the minutes were approved.
  
4. Financial report - *Jon*
  - NDDTSEA Conference/Membership & Playbook Orders:
    - Totals:
      - **-\$14,793.20** - Expenses
      - +\$17,036.80 - Revenue
      - Total: \$2,244.60
      - +\$2,410.20 - Playbooks Outstanding
      - Final Total: \$4,654.80
  
  - ADTSEA Conference Reimbursement
    - Total - \$4,940.72
  
  - Checking Account:
    - \$11,211.86 - Bank of North Dakota (Closed 10/20/16 - Transferred to Bell Bank)
    - \$2,526.35 - Bell Bank
    - Total: \$13,738.21
  
    - +\$2,907.45 - Playbooks Outstanding
    - Total: \$16,645.66 - W/Playbook Orders
  
  - Dougherty & Co.
    - \$20,362 (Jon Dondoneau 's last record was [06/30/2015](#) - Boyd Westman will send more recent documents)
    - **-\$5,000** - Covering Playbook Pre-Order
  
  - Operating Expenses
    - \$47.00 - Postage Stamps
  
  - Travel Reimbursements
    - Beginning January 1, 2017 all travel reimbursements to Executive and Business Meetings will be paid at the state rate of 54 cents per mile.

5. File taxes –*Boyd*  
How are we with taxes? Where are documents? Boyd do you have all the info needed?
  - Completed e-postcard in April
  - State Tax Exempt Status will need to be checked
  
6. Legislative Issues - *Jon (Strategic Highway Safety Plan - Young Driver Emphasis Team)*
  - From Gene LaDoucer - Currently we have a bill in draft and are reaching out to potential sponsors. As it is currently written, the bill would not change the current requirement for drivers education (under age 16 only). That is still on the table and may be a call the lead sponsor ultimately makes. We're trying to find out from DPI what kind of fiscal impact could be expected by mandating driver education for all minors. While students taking DE through private schools wouldn't cost the state anything, the foundation aide reimbursements paid to public schools could potentially be costly.
  - As for help legislatively, if there is anyone who knows a legislator that might consider signing on as a sponsor I'd be interested in hearing from them. Of special interest are lawmakers from more rural areas. After the November election we'll have a better idea on how to proceed.
  - [Proposed Draft Novice Licensing Changes](#)
  
7. Executive Committee Election –*Boyd*
  - Appointment to SW Regional Representative - Dave Erickson Term Expires
  - Appointment to NE Regional Representative - Bob Green Retire in 2018
  - President Elect - Spring 2017 Conference
  
8. Report out on ADTSEA conference –*ND delegates*
  - All ADTSEA Notes are online
  
9. Online Playbook –*Jon*
  - Jon Dondoneau, Carol Thurn, and Beth Simon (Odney Marketing Consultant) will be making some contacts to look for a similar program that meets the needs of the NDDTSEA Organization.
  
10. SD Traffic Safety Education group - *Jim*
  - Jim was not present, but Carol shared his report. SD Teachers do not have a state organization at this time, but some would like to attend the NDDTSEA Conference. It was agreed upon that they can attend our conference as long as conference fees are paid. A conference room can be set aside for SD delegates if needed.
  
11. NDDTSEA Conference Planning – *Boyd & Jim*  
Financial Planning:
  - Jon made a motion to increase registration to a total of \$85 in order to offset online banking/payment fees.
  - Bob Green seconded the motion.
  - Motion Carries  
Discussed Presenters:
  - Impact Teen Drivers - Ryan Gellner - Short Presentation
  - Distracted Driving – Amy Miller-Hawkinson
  - Distracted Driving – David Teater
  - Andy Pilgrim - <http://www.trafficsafetyeducationfoundation.org/>

- Father Michael Oleksa <http://www.fatheroleksa.org/> or <http://www.asdn.org/>
- Online Playbook – if we can get online completed
- Pre-conference on Playbook – new teachers
- Legal Liability - Rich Hanson, Aaron Birst
- TyREDD
- Gordan Graham – Risk Management if we can locate another company that is willing to help split the cost if he speaks to them on the same trip.

Booths/Vendors:

- Brakes – OS Brakes
- Paradigm Driving Solutions – camera/mirrors/magnetic signs, etc
- Foundation for a Drug-Free World
- ABATE of ND
- ND Safety Council
- Michelin
- National Road Safety Foundation
- U-Haul

Donations:

- Need more people to get out and ask for funds to assist. Do not wait until last minute.
- Jon Dondoneau will provide a certificate to the donating company so that they can display their support of NDDTSEA.

12. Survey membership – how to keep attendees present at conference – conference every 2 years? Different days of conference – Thursday Friday?
  - Maintain Thursday - Saturday
  - Host Outing instead of/in conjunction with Social
  - Maintain a yearly conference
13. Other
  - Dave Erickson made a motion to close the meeting
  - Bob Green seconded the motion.
  - The meeting was adjourned 3:03pm